



EMPLOYMENT OPPORTUNITY

Bilingual Qualified Mental Health Professional (QMHP)

Position: Bilingual Qualified Mental Health Professional (QMHP)

Position Type: Part-Time (hourly, up to .50 FTE)

Supervision Provided by: Mental Health Program Manager & Clinical Supervisor

Location: Springfield, OR

Wage: \$30.00/hr

Hours: Scheduled hours will fall between 8:00 AM - 6:00 PM, Monday - Friday

Start Date: October 15th, 2026

Application Deadline: Position open until filled, first review of applications starts Sept 21st.

Our mission is to support the lives of Latinx and immigrant community members by creating a safe space that fosters leadership, education, wellness, and connection.

POSITION SUMMARY

The **Bilingual Qualified Mental Health Professional (QMHP)** provides mental health therapy, counseling, and relevant clinical support to monolingual, bilingual, and multilingual clients as a part of the Community Mental Health Program of Plaza de Nuestra Comunidad. The clients include, but are not limited to, low-income children, youth, and adults who have emigrated recently from Latin America, and are better served by receiving therapy in their native language.

This position receives clinical supervision by the Clinical Supervisor, and its functions are managed and coordinated by the Community Mental Health Program Manager. The Bilingual QMHP works closely with the Bilingual Mental Health Intake Specialist to schedule appointments and complete the required paperwork. The agency's Co-Executive Directors provide oversight for the Community Mental Health Program.

The Bilingual Qualified Mental Health Professional (QMHP) position provides culturally responsive, mental health treatment services to the Latinx and Spanish-speaking community. The ideal candidate holds a current QMHP or QMHP-R credential and has experience working in the community mental health field. This position will provide treatment services to diverse populations, including individual and group counseling, diagnostic initial and annual assessments, treatment planning, case management, referrals, and coordination of care.



Candidates must be committed to providing culturally and linguistically appropriate, person-centered, and evidence-based services. Work will primarily be conducted in Spanish.

KEY RESPONSIBILITIES

- Provide direct service to Spanish-speaking individuals. This includes conducting assessment interviews, providing on-going therapy, participating in supervision and training, and providing crisis intervention services, if needed. Services and supports should be provided in ways that are considerate of an individual's dignity and respect.
- Provide on-call services for individuals in crisis in rotation with other QMHPs.
- Provide for coordination and linkage with community agencies.
- Prepare necessary service documentation and evaluation as required by the Policies and Procedures Manual, and ensure review by Supervisor and /or LMP when required.
- Attend required regularly scheduled group and individual supervisions and staff meetings.
- Maintain collegial connection and involvement in other agency programs.
- Pursue educational opportunities as a means of furthering professional development.

REQUIRED SKILLS AND QUALIFICATIONS

The Bilingual QMHP must demonstrate excellent command of Spanish across clinical contexts and be able to conduct diagnostic assessments, including identifying precipitating events; gathering histories of mental and physical health; alcohol and other substance use; past mental health services and criminal justice contacts; assessing family, cultural, social and work relationships; and conducting a mental status examination. The Bilingual QMHP must be able to provide a preliminary diagnosis in alignment with the most recent Diagnostic and Statistical Manual of Mental Disorders (DSM); write and supervise the implementation of an Individual Service and Support Plan (ISSP); and provide individual, couple, family, and/or group therapy within the scope of their training.

The Bilingual QMHP must demonstrate working knowledge of Microsoft and Google Suites used in the preparation of correspondence and reports; effective interpersonal, written, and oral bilingual communication skills; ability to effectively exercise independent judgment in making decisions involving non-routine problems under general supervision; ability to be detail oriented as required for documentation of services and coordination with case workers; working knowledge of behavioral



health treatment practices, guidelines and biopsychosocial model; ability to organize and prioritize work in an effective and efficient manner; common client concerns; de-escalation skills; clinical suicidality, IPV, and general abuse assessment abilities.

Furthermore, the Bilingual QMHP must have the following skills:

- Ability to develop positive working relationships with clients, community partners, and service providers.
- Good organizational, written, verbal communication and computer skills.
- Ability to handle unique situations and discern when a supervisor is needed.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Communicate clearly and concisely in Spanish, both verbally and in writing.
- Organize and maintain the personal office environment.

TO APPLY

Email your resume and cover letter in PDF form to Samantha Martínez, Community Mental Health Program Manager at <samantha@plazacomunidad.org.> References will be requested for final candidates.

EQUIVALENCY STATEMENT

We encourage people of color, immigrants, people with disabilities, and gender non conforming individuals to apply. Studies have shown that women and people of color are less likely to apply for jobs if they don't meet every one of the qualifications listed. We care most about finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we encourage you to apply. Please use your cover letter to share how you will accomplish parts of the job for which you have less experience.